



: OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS:  
:CUSTOM HOUSE, (AP & SEZ) MUNDRA (KUTCH)-370421:

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Date: 28-09-2015

PUBLIC NOTICE NO. 27/2015

Sub:-Procedure regarding clearance of containers from CFS Gates after out of charge given by Proper Officers of Customs.

Attention of all concerned is invited to the clearance of cargo from CFS Gates after out of charge is given by Proper Officers of Customs, Presently after giving the Out of Charge, the Custodian (CFS) is issuing the gate pass and permitting the physical removal of the cargo from the CFS. The existing procedure under which the Custodian issues the gate pass and the physical removal of cargo on the basis of hard copy of Out of Charge Bill of Entry needs to be streamlined for proper accounting of cargo being cleared/entering into CFS.

2. The following procedure shall be followed with immediate effect and until further orders:

(i) The Shed Appraising Officers/Superintendents shall give the list of Bills of Entry in respect of which OOC has been given by them to the authorized person of CFS at periodical intervals i.e at 11 AM, 3 PM and 6 PM. The authorized person of CFS should verify the OOCs presented to them for their bonafide nature and allow the physical movement of cargo from the CFS from these Lists, in case access to system is not available.

(ii) All DC/AC (Docks), Admin will circulate specimen signatures and stamps of all OOC's Officers posted at the Docks to all CFS and they should keep this list readily available for quick verification. The officers giving out of charge shall put their full signature on the copies of Bills of Entry.

All OOC Officers in Docks shall ensure that their name stamps and seals remain in their personal custody at all times.

(iii) CFS's shall check the status of documents i.e whether out of charge has been given by Customs or not, at ICEGATE website i.e. [www.icegate.gov.in](http://www.icegate.gov.in) before issuing the gate pass for exit of any import cargo. They will check the following documents thoroughly:-

- Bill of Entry in original
- Out of Charge Copy
- Duty payment challan in original

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3. Further at the time of giving physical delivery of the goods, the concerned custodian CFS shall verify that the person coming for taking delivery of the goods , is holding valid customs pass issued by the Customs Broker Section of the Commissionerate.
4. During the period when, the EDI System is not functioning or status of a particular Bill of Entry is not updated in the System, clearance against such Bill of Entry to be allowed only after obtaining approval of DC/AC in charge of EDI section, who shall verify genuineness of such Bill of Entry before according the approval for clearance of the goods. Such confirmation will be sent through official email ID of the AC (EDI) and copy marked to AC (Docks) also for record purpose.
5. In case of any difficulty being faced, the trade may contact AC/DC (Customs) in charge of respective CFS for any remedial action.
6. CFS shall keep a watch on suspicious movement of containers and the persons handling such containers and any suspicious activity shall be brought to the notice of the DC/AC (Docks).



(P.V.R. Reddy)  
PRINCIPAL COMMISSIONER  
CUSTOMS HOUSE, MUNDRA

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